Schedule of Rates and Charges and Regulations Governing

GENERAL REGULATIONS

Applying in the Exchanges of this Company, in Michigan, as Designated in the Table of Contents herein.

GENERAL REGULATIONS TABLE OF CONTENTS AND CHECK LIST

Subject	Sheet Number	Revision	Issued
Title Page	1	Original	03/22/93
Table of Contents and Check List	2	2 nd	05/19/05*
Table of Contents and Check List	2.1	1 st	05/19/05*
Subject Index	3	2 nd	05/19/05*
Application of Tariff	4	Original	03/22/93
Definitions	5	1 st	05/19/05*
General			
Undertaking of the Telephone Company	6	Original	03/22/93
Use of Service and Facilities	6	Original	03/22/93
Liability of the Telephone Company	6	Original	03/22/93
Classification and Use of			
Telephone Services	7	Original	03/22/93
Classification and Use of			
Telephone Services	7.1	1 st	04/23/97
Provision, Ownership and Maintenance			
of Facilities	8	Original	03/22/93
Provision, Ownership and Maintenance			
of Facilities	8.1	Original	03/22/93

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GENERAL REGULATIONS TABLE OF CONTENTS AND CHECK LIST

Subject	Sheet Number	Revision	Issued
Establishment and Furnishing of Service and			
Facilities	9	Original	03/22/93
Establishment and Furnishing of Service and			
Facilities	9.1	Original	03/22/93
Payments and Deposits	10	1 st	05/19/05*
Payments and Deposits	10.1	1 st	05/19/05*
Payments and Deposits	10.2	Original	05/19/05*
Cancellation for Cause	11	1^{st}	05/19/05*
Cancellation for Cause	11.1	1^{st}	05/19/05*
Cancellation for Cause	11.2	Original	05/19/05*
Cancellation for Cause	11.3	Original	05/19/05*
Construction, Installation and Maintenance Charges	12	Original	03/22/93
Construction, Installation and Maintenance Charges	12.1	Original	03/22/93
Construction, Installation and Maintenance Charges	12.2	Original	03/22/93
Construction, Installation and Maintenance Charges	12.3	Original	03/22/93
Construction, Installation and Maintenance Charges	12.4	Original	03/22/93

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By: Dorothy Sharkey, General Manager Location: 618 River St., Ontonagon, MI 49953-1693

Ontonagon, Michigan

SUBJECT INDEX

	Sheet			Sheet	
Adequacy of Facilities Adjustment of Charges	8.1 10.1		General Regulations	4-5	(D)
hajastificite of charges	10.1	(D) (D)	Initial Period of Service Liability for Damages	9 6.1	(2)
Advance Payments Application of Business and	10	(-)	Liability of Telephone Company 6.1 Location and Use of Telephone		
Residence Rates Application of Regulations	7 4		Services Maintenance and Repairs	7.1 8	
Availability of Facilities Cancellation after Written Notice	8 11		Ownership of Company- Provided Facilities and Equipment	8.1	
Cancellation for Cause	11-11.3	(C) (D)	Payment Provisions Payment and Deposits .	10 10-10.2	(C)
Classification and Use of Telephone Services	7-7.1	(5)	Prepayment Priority of Service	10.1	(N)
Construction, Installation, and Maintenance Charges	12-12.3		Provision and Ownership of Directory	8.1	
Definitions Deposits	5 10-10.1		Provision of Equipment Provision, Ownership and	8	
Directory Errors and Omissions 6	10-10.1		Maintenance of Facilities Residence Service in Locations	8-8.1	
Establishment and Furnishing of Service and Facilities	9-9.1 12-12.1		Adjoining Business Locations	7 12.2-12.3	
Exchange Line Extensions Explanation of Symbols	12-12.1 4		Service Drops Taxes	10.2	(N)
			Telephone Numbers Temporary Discontinuance For	8.1	
			Nonpayment Termination of Service	10.1 9.1	
			Undertaking of Telephone Company Use of Services and Facilities	6 6	

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APPLICATIONS

A. APPLICATION OF REGULATIONS

- 1. The provisions contained in these Regulations apply to intrastate services and facilities furnished by the Ontonagon County Telephone Company, hereinafter referred to as the Telephone Company.
- 2. Any rules and regulations relating to deposits, billing and payments, as specifications by M.P.S.C. Order U-4240 Consumer Standards and Billing Practices Residential Telephone Service.
- 3. When services and facilities are provided, in part by the Telephone Company and in part by other companies, the regulations of the Telephone Company apply to that portion of the service or facilities furnished by it.

B. EXPLANATION OF SYMBOLS

- (C) Signifies a change in regulation.
- (D) Signifies a discontinued rate, treatment or regulation.
- (I) Signifies an increased rate or new treatment resulting in increased rate.
- (N) Signifies a new rate, treatment or regulation.
- (R) Signifies a reduced rate or new treatment resulting in reduced rate.

GENERAL REGULATIONS DEFINITIONS

Authorized User

An "Authorized User" is a person, firm or corporation (other than the customer) on whose premises a station on the private line service or channel is located and who may communicate over the private line or channel according to the terms of the Tariffs. An authorized user must be specifically named in the service contracted.

Business Customer

(N)

The term "Business Customer" refers to the Customer to whom business rates apply.

Channel

. The term "Channel" designates the electrical path provided by the Telephone Company between two or more stations.

Contract

The term "Contract" refers to the service agreement between a customer and the Telephone Company under which facilities for communication between specified locations, for designated periods, and for the use of the customer and the authorized users specifically named in the contracts are fumished in accordance with the provisions of the Tariffs applicable.

Customer

The term "Customer" refers to the person, firm or corporation who signs the contract and is responsible for the payment of charges and the compliance with the rules and regulations of the Telephone Company.

Exchange

The term "Exchange" means a unit established for the administration of telephone service in a specified area which usually embraces a city, town or village and its environs. It may consist of one more central offices together with the associated plant used in furnishing communication service within that area.

Exchange Area

The term "Exchange Area" applies to the territory service by an exchange.

Residential Customer

(N) (N)

The term "Residential Customer" refers to the Customer to whom residential rates apply.

Serving Central Office

The term "Serving Central Office" denotes the central office from which a customer or authorized user would normally be served for local exchange telephone service.

Station

The term "Station" denotes the network control signaling unit and other equipment provided by the Telephone Company at the customer's premises which enable the customer to establish the communication connection and to effect communication through such connections.

The term "Station" denotes a termination of an individual exchange line or PBX trunk provided in accordance with the provisions of this tariff, in Telephone Company switching equipment located in an exchange foreign to the exchange in which the customer is located.

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Dorothy Sharkey, General Manager

GENERAL

A. UNDERTAKING OF THE TELEPHONE COMPANY

- 1. The Telephone Company does not undertake to transmit messages but offers the use of its facilities for the transmission of communications.
- 2. The calling party and the called party are required to establish their identities to each other as may be necessary in the course of the communication and the responsibility for so doing rests with those parties.

B. USE OF SERVICE AND FACILITIES

- The service and facilities furnished are intended only for communications in which the customer or user authorized by the Telephone Company has a direct interest except where use by others is casual.
- 2. Services and facilities shall not be used for any purpose for which a payment or other compensation shall be received by them or either of them from any persons, firm or corporation for such use, or in the collection, transmission or delivery of any communications for others --except that these provisions do not apply to the handling of messages accepted for transmission by customers who are engaged in public telegraph business nor to the transmission of communications on private lines, to, from, within and between air carriers, where the customer is an aeronautical communications company licensed under the Aviation Service rules of the Federal Communications Commission to operate stations in the aeronautical mobile and fixed services.

C. LIABILITY OF THE TELEPHONE COMPANY

- In the event of an interruption to the service which is not due to the negligence or willful act of the customer, upon notice and application by the customer an allowance will be made for the time the interruption continues.
- The liability of the Telephone Company for damages arising out of mistakes, omissions, interruptions, delays, errors or defects in transmission, or failures or defects in facilities furnished by the Telephone Company, occurring in the course of furnishing service or other facilities and not caused by the negligence of the customer, or of the Telephone Company in failing to maintain proper standards of maintenance and operation and to exercise reasonable supervision shall in no event exceed an amount equivalent to the proportionate charge to the customer for the period of service during which such mistake, omission, interruption, delay, or error or defect in transmission, or failure or defect in facilities occurs.
- 3. The customer indemnifies and saves the Telephone Company harmless against claims for libel, slander, or infringement of copyright from the material transmitted over its facilities; against claims for infringement of patents arising from combining with, or using in connection with, facilities of the Telephone Company, apparatus and systems of the customer; and against all other claims arising out of any act or omission of the customer in connection with facilities provided by the Telephone Company.
- 4. When the lines of other telephone companies are used in establishing connections to points not reached by the Telephone Company's lines, the Telephone Company is not liable for any act or omission of the other company or companies.
- 5. As a part of the service a directory for each exchange is published from time to time, but as experience demonstrates that errors and omissions will occur with more or less frequency, the Telephone Company is not liable for errors in or omissions from Directories except in cases where a specific charge has been made for a listing; in no event shall the Telephone Company be liable for any such error or omission beyond the amount of such charge.
- 6. The Telephone Company is not liable for any unavoidable defacement of or damage to the premises of a customer (or authorized user) resulting from the attachment of the Telephone Company's instruments, apparatus and associated wiring on such premises or from the installation or removal thereof.

CLASSIFICATION AND USE OF TELEPHONE SERVICES

A. APPLICATION OF BUSINESS AND RESIDENCE RATES

- 1. The determination as to whether telephone service should be classified as Business or Residence is based on the character of the use to be made of the service. Service is classified as business service where the use is primarily or substantially of a business, professional, institutional, or otherwise occupational nature. Where the business use, if any, is incidental and where the major use is of a social or domestic nature, service is classified as residence service if installed in a residence.
- 2. Business rates apply at the following locations, among others:
 - a. In offices, stores, and factories, and in quarters occupied by clubs, churches, lodges, fraternal societies, schools, colleges, libraries, hospitals and other business establishments.
 - b. In residence locations where a place of residence is in the immediate proximity to a place of business and it is evident that the telephone in the residence is or will be used for business purposes; and in residence locations where an extension is located at a place where business rates would apply.
 - c. In the residence of a practicing physician, dentist, veterinary, surgeon, or other medical practitioner who has no service at business rates at another location.
 - d. In any residence location where there is a substantial business use of the service and the customer has no service elsewhere at business rates.
- 3. Residence rates apply at the following locations among others:
 - a. In private residences; in the residential portion of hotels, apartment houses, boarding houses, churches, or institutions when the use of the service is confined to the domestic use of the customer and the listings of a business character are not furnished.
 - b. In the residence of a practicing physician, dentist, veterinary, surgeon or other medical practitioner provided that such residence is not a part of an office building and provided the customer has service charged for at busines rates at another location.
 - c. In the residence of a nurse.

CLASSIFICATION AND USE OF TELEPHONE SERVICES

B. LOCATION AND USE OF TELEPHONE SERVICES

- 1. The service and facilities furnished are intended only for communications in which the customer or user authorized by the Telephone Company has a direct interest and shall not be used for any purpose for which a payment or other compensation shall be received by them or either of them from any other person, firm or corporation for such use, or in the collection, transmission or delivery of any communication for others except that these provisions do not apply to the handling of messages accepted for transmission by customers who are engaged in a public telegraph business nor to such other cases as are specifically referred to in the Telephone Company's Tariffs, nor where such use is casual.
- 2. Use of Business and Residence Telephone Services:
 - a. Business subscriber telephone service as distinguished from Paystation Service and excluding service in hotels is furnished only for use by the customer, his employees and representatives except as otherwise provided in the Telephone Company's Tariffs.
 - b. Residence telephone service is furnished only for use by the customer and members of the customer's domestic establishment except as use by others is permitted in certain cases as provided for elsewhere in these Regulations or the Telephone Company's Tariffs.
- 3. Residence Service in Locations Adjoining Business Locations:

Residence service is not permitted in locations where the service is used as an adjunct to business service.

(D)

(D)

Issued: April 23, 1997 Effective: April 23, 1997

Issued under the authority of the Michigan Public Service Commission Order dated December 22, 1992, in Case No. U-10064.

GENERAL REGULATIONS PROVISION, OWNERSHIP AND MAINTENANCE OF FACILITIES

A. PROVISION OF EQUIPMENT

- 1. All facilities necessary for the provision of a given service or facility will be furnished by the Telephone Company except as follows:
 - a. If the customer is required to provide and maintain suitable housing or protective apparatus when equipment is installed in locations exposed to the weather or other hazards, or
 - b. As otherwise provided in the tariffs of the Telephone Company.
- Where service is to be established at a location that would involve undue hazards to employees of the Telephone Company, the customer may be required to install and maintain equipment and facilities in a manner satisfactory to the Telephone Company, the remuneration to be based on the conditions involved.

In case any unauthorized attachments or connections are made to the Company's facilities, the Telephone Company may, after due notice, remove or disconnect the same, or suspend service during the continuance of such attachment or connection, or terminate the service, except that the service may be disconnected without notice where the offending device or apparatus causes impairment of service to other parties on a multi-party line.

B. AVAILABILITY OF FACILITIES

1. The Telephone Company's obligation to furnish service is dependent upon its ability to secure and retain, without unreasonable expense, suitable facilities and rights for the construction and maintenance of the necessary circuits and equipment.

C. PRIORITY OF SERVICE

In case a shortage of facilities exists at any time either for temporary or protracted periods, the
establishment of telephone service takes precedence in the furnishing of any service or facility.

D. PROVISION AND OWNERSHIP OF DIRECTORIES

- 1. The Telephone Company distributes to its customers without charge such directory information as is generally necessary for the efficient use of the service. Any reasonable additional directories or information requested by the customer will be furnished without additional charge. Beyond these requirements additional directories or information will be furnished as available at a reasonable charge.
- 2. Directories regularly furnished to customers are the property of the Telephone Company and are loaned to customers; they are to be returned to the Telephone Company upon request. No binder, holder, or auxiliary cover of an advertising nature, except such as may be provided by or with consent of the Telephone Company, shall be used in connection with any directory furnished by the Telephone Company.

E. TELEPHONE NUMBERS

The assignment of a number to a subscriber's telephone service is made at the discretion of the Telephone Company. The subscriber has no priority right in the number, and the Telephone Company may make such changes in telephone numbers, including the central office designation, as in its judgment the requirements of the service may demand.

F. ADEQUACY OF FACILITIES

The furnishing of certain facilities - may involve impairment of transmission and in the interest of providing a service satisfactory to all users that might be connected on a call, the customer is required to contract for such equipment in place of or in addition to that regularly provided as may be necessary.

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PROVISION, OWNERSHIP AND MAINTENANCE OF FACILITIES

G. OWNERSHIP OF COMPANY - PROVIDED LINES AND EQUIPMENT

- 1. Facilities furnished by the Telephone Company on the premises of a customer, authorized user, or agent of the Telephone Company are the property of the Telephone Company and are provided upon the condition that such facilities must be installed, relocated and maintained by the Telephone Company, and that the Company's agents and employees may enter said premises at any reasonable hour for the purpose of installing, inspecting or repairing the facilities or for the purpose of making collections from coin boxes or upon termination or cancellation of the service for the purpose of removing such facilities.
- 2. Facilities furnished by the Telephone Company shall, upon termination of service from any cause whatsoever, be returned to it in good condition, reasonable wear and tear thereof excepted.

H. MAINTENANCE AND REPAIRS

- All expense of maintenance and repair, in connection with facilities and services furnished by the Telephone Company, unless otherwise specified herein or elsewhere in the Telephone Company's Tariffs, is borne by the Telephone Company.
- 2. A customer (or authorized user) may not rearrange, disconnect, reconnect, remove or attempt to repair, or permit others to rearrange, disconnect, reconnect, remove or attempt to repair any facilities furnished or owned by the Telephone Company, except upon the written consent of the Telephone Company. Where it is found that unauthorized work has been done by the customer, authorized user or his agents, charges will be made as if the work had been done by the Telephone Company.

ESTABLISHMENT AND FURNISHING OF SERVICE AND FACILITIES

A. APPLICATIONS

- 1. Applications for service and facilities made verbally or in writing become contracts upon the establishment of the service or facility.
- 2. Any change in rates or regulations prescribed by public authority having jurisdiction modifies all terms and regulations of contracts to the extent of such change.
- 3. An applicant who otherwise qualified for the immediate establishment of service may take over the telephone number of a subscriber discontinuing that number or an available telephone number listed in the current directory, provided that an arrangement suitable to the Telephone Company is made to pay all outstanding charges and to assume all contractual obligations against the number.
- 4. Contracts for service or facilities may not be terminated except upon advance notice to the Telephone Company, at which time there is due and payable all unpaid charges or guarantees for the period the service, equipment or facilities have been furnished, and all applicable minimum and termination charges.

B. INITIAL PERIOD OF SERVICE

- Unless otherwise specified herein or elsewhere in the Telephone Company's Tariffs, the minimum contract
 period is one month from the date service is established and the minimum charge is the established rate
 for one month.
- In lieu of contracts for the required initial period, the Telephone Company may permit the payment of special installation charges or termination charges, the regular Service Connection Charges and installation charges to apply in addition.

C. TERMINATION OF SERVICE

- Contracts for service or facilities may not be terminated except upon advance notice to the Telephone Company, at which time there is due and payable all unpaid charges or guarantees for the period the service, equipment or facilities have been furnished, and all applicable minimum and termination charges.
- Where a contract for service with a one-month minimum contract period is cancelled before the establishment of service is completed, a charge equal to the costs incurred by the Telephone Company -not to exceed the minimum service charge specified is applied if all or a portion of the equipment or facilities has been installed.
- 3. Where a contract covering facilities for which the initial contract period is five years is terminated prior to the expiration of the contract period, a termination charge is made based on the sum of (1) the cost of installing and removing (transportation and labor) the facilities, including power plant if any, but not including trunk lines and stations; (2) the loss on the power plant first cost (without cost of installation) less salvage value on removal; and (3) in the case of special apparatus, 15 percent of the installed cost of such apparatus and associated wiring. Of the amount so determined the termination charge is in such proportion as the initial contract period bears to the full initial contract period.

ESTABLISHMENT AND FURNISHING OF SERVICE AND FACILITIES

C. TERMINATION OF SERVICE (Continued)

- 4. With respect to the original contract, minimum and termination charges are waived where a new customer takes over the contract (for the unexpired period thereof) for the service and facilities to be furnished at the same location without lapse of service, and assumes all unpaid charges on the original contract. Minimum and termination charges involved in the original contract are also waived where a new customer takes over the service and facilities covered by the original contract under the conditions stated except as to payment of unpaid charges and executes a new contract for the full required minimum period. In either case, minimum and termination charges apply for any service or facilities furnished under the original contract which are not retained by the new customer.
- 5. The customer is required to pay only the charges for the period during which service or facilities have been furnished no minimum termination charges being applied when the use of the service or facilities is terminated because of the condemnation, destruction, or damage of property by fire or other cause beyond the control of the customer, which renders the premises unfit for occupancy.

GENERAL REGULATIONS PAYMENTS AND DEPOSITS

A. PAYMENT PROVISIONS

- 1. The customer shall pay for services and facilities monthly in advance except as otherwise provided elsewhere in the Telephone Company tariffs or as required by lawful regulations or practical limitations, and shall pay all other charges when billed by the Telephone Company.
- 2. The customer assumes responsibility for all charges on messages originating at equipment contracted for by him and for messages received on which the charges have been reversed with the consent of the person answering the telephone, unless another party assumes responsibility for payment of a call under an arrangement mutually agreeable to the Telephone Company and the other party.
- 3. Charges are payable at the Telephone Company's Business Office or at any agencies duly authorized to receive such payment.
- 4. Charges for a fractional part of a month are computed on the basis of a thirty-day month.

B. ADVANCE PAYMENTS

1. Applicants for service and facilities, other than Federal, State or Municipal governmental agencies, may be required to pay at the time the application is made all service connections charges and installation charges that may be applicable, as well as such special construction and installation charges as are to be borne by the applicant.

C. DEPOSITS

- (N) (D)
- 1. Applicants or customers may be required to make a cash deposit or other guarantee as a condition of obtaining basic local exchange service or restoring basic local exchange service where:
 - a. The applicant or customer refuses to produce identification that can be readily and inexpensively verified; or
 - b. The applicant or customer has a history of payment default within the last 60 months for telecommunication services.

The Telephone Company is not obligated to provide service to a household under any name if an outstanding bill exists at the address and the person responsible for that bill still resides at that address.

When a service or facility is discontinued, the amount of a deposit, if any, will be applied to the customer's account and any credit balance remaining will be refunded. Before the service or facility is discontinued, the Telephone Company may, at its option, return the deposit or credit it to the customer's account.

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GENERAL REGULATIONS PAYMENTS AND DEPOSITS

C. DEPOSITS (continued)

2. The fact that a deposit has been made neither relieves the applicant nor the customer from complying with the Telephone Company's regulations as to advance payments and the prompt payment of bills on presentation nor constitutes a waiver or modification of the regulations of the Telephone Company providing for the discontinuance of service for nonpayment of any sums due the Telephone Company for service rendered. The deposit will not exceed \$150 per access line.

D. PREPAYMENT

1. Applicants for basic local exchange service may be required to prepay one billing period's chargesfor basic local exchange service as a condition of receiving service. If an applicant's basic local exchange service is subject to usage-sensitive pricing, then the prepayment shall not be more than the average of charges for similar services purchased in the applicant's exchange during the most recent calendar year for which data is available.

E. ADJUSTMENT OF CHARGES

1. Services Under Written Contract

Adjustment of charges will be made when billing errors are brought to the attention of the Telephone Company. The adjustment (additional billing or refund) will be determined from records without regard to time period except as provided in the Statute of Limitations.

2. All Other Services

- a. All services supplied will be billed within one year. In the adjustment of charges because of errors in billing within one year from the date the billing inquiry was initiated, correction will be made in the full amount for that period of time.
- b. No customer will be liable for net underbilled service after one year except when the service was obtained by the customer under fraud or deception. Correction for billing errors will be made for the period over one year from the date the billing inquiry was initiated to determine a net refund due the customer during this period of time.

F. TEMPORARY DISCONTINUANCE FOR NONPAYMENT

- 1. Where service has been temporarily denied in accordance with the provisions of this Tariff and the service is re-established, or where on account of nonpayment of charges an agent of the Telephone Company visits the premises of the customer to remove the facilities and because of payment does not discontinue the service, a subsequent order charge, line charge and premise visit charge applies. This charge covers the customer's entire service and facilities, and is in addition to all other charges due.
- 2. Where service has been actually discontinued and upon payment of all charges due, the service will be re-established on the basis of a new application for service and the payment of the charges associated with such application.

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Location: 618 River St., Ontonagon, MI 49953-1693

By: Dorothy Sharkey, General Manager

(N)

(C) (D)

(D)

(N)

(C)

GENERAL REGULATIONS PAYMENTS AND DEPOSITS

G. TAXES

1. The Customer is responsible for payment of any sales, use, gross receipts, excise, access or other local, state and federal taxes, charges or surcharges (however designated) (excluding taxes on the Telephone Company's net income) imposed on or based upon the provision, sale or use of the Telephone Company's services.

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GENERAL REGULATIONS CANCELLATION FOR CAUSE

A. BUSINESS CUSTOMERS

- 1. Upon nonpayment of any amounts owing to the Telephone Company, the Telephone Company may, by providing the requisite prior written notice to the Business Customer, discontinue or suspend service without incurring any liability.
- (N) (D)
- 2. Upon violation of any of the other material terms or conditions for furnishing service, the Telephone Company may, by giving 30 days' prior notice in writing to the Business Customer, discontinue or suspend service without incurring any liability if such violation continues during that period.
- 3. Upon condemnation of any material portion of the facilities used by the Telephone Company to provide service to a Business Customer or if a casualty renders all or any material portion of such facilities inoperable beyond feasible repair, the Telephone Company, by notice to the Business Customer, may discontinue or suspend service without incurring any liability.
- 4. Upon the Business Customer's insolvency, assignment for the benefit of creditors, filing fo rbankruptcy or reorganization, or failing to discharge an involuntary petition within the time permitted by law, the Telephone Company may immediately discontinue or suspend service without incurring any liability.
- 5. Upon any governmental prohibition or required alteration of the services to be provided or any violation of an applicable law or regulation, the Telephone Company may immediately discontinue service to Business Customers without incurring any liability.
- 6. In the event of fraudulent use of the Telephone Company's network by Business Customers, the Telephone Company will discontinue service without notice and/or seek legal recourse to recover all costs involved in enforcement of this provision.
- 7. Upon the Telephone Company's discontinuance of service to the Business Customer under Section A.1 or A.2 above, the Telephone Company, in addition to all other remedies that may be available to the Telephone Company at law or in equity or under any other provision of this tariff, may declare all future monthly and other charges that would have been payable by the Business Customer during the remainder of the term for which such services would have otherwise been provided to the Business Customer to be immediately due and payable.

B. RESIDENTIAL CUSTOMERS

- 1. The Telephone Company may shut off basic local exchange service to a Residential Customer forone or more of the following reasons:
 - (a) Nonpayment of a delinquent account for basic local exchange service;
 - (b) Nonpayment of a delinquent account with a delinquent balance of \$150 or more for basic local exchange service and regulated toll service in the name of the customer.

(N) (D)

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GENERAL REGULATIONS CANCELLATION FOR CAUSE

B. RESIDENTIAL CUSTOMERS (continued)

(N) (D)

- (c) Maintaining a delinquent balance of \$125 or more for three consecutive months for basic local exchange service and regulated toll service;
- (d) Unauthorized tampering or interference with facilities and equipment owned by a provider of basic local exchange service that are situated on or about the customer's premises;
- (e) Refusal to grant access at reasonable times to equipment installed upon the premises of the customer for the purpose of inspection, maintenance, or replacement;
- (f) Misrepresentation of the customer's identity for the purpose of obtaining basic local exchange service;
- (g) A violation of a tariff provision of the Telephone Company that is on file with or approved by the Michigan Public Service Commission that adversely affects the safety of the customer or other persons or the integrity of the Telephone Company's basic local exchange system; or
- (h) Any other unauthorized use or interference with basic local exchange service, including improper use of a party line service by denying other customers on the line an equitable proportionate use of the service.
- 2. Notwithstanding any other provision of this tariff, the Telephone Company will postpone the shutoff of basic local exchange service and regulated toll service to a Residential Customer for not more than 15 days if the customer produces a physician's certificate stating that the current mental or physical condition of the customer, a member of the customer's family, or another permanent resident of the premises where service is rendered who is suffering from an existing mental illness or medical condition will be endangered by a shutoff of service. The certificate shall identify the mental illness or medical condition of the customer, the member of the customer's family, or other permanent resident of the premises where service is rendered. If the Telephone Company is notified telephonically or in writing that a psychiatric or medical emergency exists, then the Telephone Company will permit 7 days for the Residential Customer to produce the certificate or notice. The postponement may be extended for 1 additional 15-day period by the renewal and the resubmission of the certificate or notice.
- 3. Notice of shutoff of basic local exchange service shall contain all of the following information:
 - (a) The name and the billing address of the customer and, to the extent possible, the address of the service, if different;
 - (b) A clear and concise statement of the reason for the proposed shutoff of service;
 - (c) The date after which service will be subject to shutoff without further notice unless the customer takes appropriate action;
 - (d) The right of the customer to file a formal complaint with the commission if the dispute cannot be otherwise resolved and a statement that the customer must pay to the provider of basic local exchange service that portion of the bill for basic local exchange service and regulated toll service that is not in dispute within 3 days of the date that the formal complaint is filed;

(N) (D)

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GENERAL REGULATIONS CANCELLATION FOR CAUSE

- В. RESIDENTIAL CUSTOMERS (continued)
 - A statement that service will not be shut off pending the resolution of a formal complaint that (e) is filed and prosecuted in conformity with all applicable statutes, rules, regulations, and orders of the commission; and
 - (f) The telephone number and address of the Telephone Company where the customer may make inquiry or enter into a settlement agreement.
- 4. The Telephone Company will not shutoff service unless written notice is sent, by first-class mail, to the customer or personally served not less than 5 days before the date of the proposed shutoff. If a shutoff of service is sought for nonpayment of a delinquent account, then a notice of shutoff will not be sent before the time the account becomes delinquent. Service of notice by mail is complete upon mailing, unless proven otherwise by the customer. The Telephone Company will maintain an accurate record of the date of mailing. The Telephone Company is responsible for the accurate and timely notice of shutoff.
- 5. A notice of shutoff of service shall not be issued if a customer has a pending formal complaint before the commission concerning the bill upon which the notice is based.
- Subject to the requirements of these rules, the Telephone Company may shut off basic local exchange service 6. to a customer on the date specified in the notice of shutoff or within a reasonable time thereafter, but only at times that the Telephone Company has personnel available to reconnect service.
- 7. Basic local exchange service shall not be shut off on a day, or a day immediately preceding a day, when the Telephone Company's personnel are not available to reconnect service.
- 8. Basic local exchange service shall not be shut off while a complaint related to the reason for shutoff is pending.
- 9. After basic local exchange service has been shut off to a Residential Customer, the Telephone Company will restore service promptly, but not later than 1 working day after the customer's request, when the cause for the shutoff of service has been cured or credit arrangements satisfactory to the Telephone Company have been made.
- 10. Any payments required for service restoration may be made by the customer in any reasonable manner. Payment by personal check may be refused by the provider if the customer has tendered payment in this manner and the check has been dishonored during the last 3 years, excluding bank error.

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GENERAL REGULATIONS CANCELLATION FOR CAUSE

- B. RESIDENTIAL CUSTOMERS (continued)
 - 11. Before restoring service, the Telephone Company at its option may require 1 or more of the following:
 - (a) Payment of the total amount due of all the customer's delinquent and shutoff accounts for basic local exchange service and regulated toll service owed to the provider;
 - (b) An arrangement or settlement agreement requiring the payment of all amounts owed to the provider for basic local exchange service and regulated toll service;
 - (c) Payment of an amount provided by tariff for basic local exchange service restoration; and
 - (d) A security deposit or payment guarantee not to exceed \$150 per access line.

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CONSTRUCTION, INSTALLATION AND MAINTENANCE CHARGES

EXTENSION OF LINE FACILITIES

A. GENERAL

- An extension of Telephone Company facilities in locations where Telephone Company facilities currently do not exist will generally be made as follows:
 - a. Cable Line extensions requiring cable will be placed for a distance of 1000 feet per residence or per business customer without charge to the customer requesting service. A facility charge will apply to the customer for a line extension in excess of this standard allowance (1000 feet).
 - b. (1) Private Property Trench, pole(s) or conduit on private property shall be provided at the expense of the property owner or the property owner's representative, i.e., developer, customer, etc. The structure shall meet the company's design standards and shall be owned and maintained by the property owner or property owner's representative(s). Cable placed in or on these structures shall be owned and maintained by the Telephone Company.
 - (2) Platted Subdivisions and Mobile Home Parks Line extensions to platted subdivisions and mobile home parks will be made as part of the Telephone Company's regular construction program.
 - c. Other Trench, pole(s) or conduit placed in situations other than private property, i.e., public or private right of way, easements, etc., will be placed, owned and maintained by the Telephone Company.
- 2. Provision of Private Right-of-Way

Where required by the conditions, applicants shall provide without expense to the Telephone Company, private right-of-way parallel to the public highway; such right-of-way shall be free from tree interference and otherwise suitable.

3. Distributing Plant on Private Property, Other Than Service Drops

When the customer desires that distributing plant on the customer's private property be placed underground -the Telephone Company having determined from the conditions that aerial facilities should be provided or having provided such facilities - the customer pays the excess of the installed cost to the Telephone Company of the underground (buried) wire or cable over the cost of the aerial facilities and pays the cost of dismantling and removing any aerial facilities being changed.

CONSTRUCTION, INSTALLATION AND MAINTENANCE CHARGES

EXTENSION OF LINE FACILITIES

B. EXTENSION LINE FACILITY CHARGES

1. GENERAL

- a. Refundable
 - (1) The facility charge applies to anyone who requests an extension of line facilities that requires cabling beyond the standard allowance (1000 feet)(A1a.). Based on cost charges will apply for cable in excess of the standard allowance.
- (2) The facility charges may be waived if the construction of the line extension is being financed by borrowing funds through the Rural Electrification Administration.

2. FACILITIES AGREEMENT

- a. The Telephone Company and the developer, builder, owner or authorized representative will enter into a written agreement for provision of the requested line extension. The Company will not begin construction until an agreement has been executed and payment of the facility charge has been made.
- b. The agreement will include:
 - 1. A legal description of the area for which facilities are requested.
 - 2. The total cable footage excluding the standard allowance.
 - 3. The amount of the refundable charge.
 - 4. Provision for an annual refund on the anniversary date of the agreement.
 - The construction of distribution facilities will comply with Company standards and practices for providing such facilities.
 - 6. A term of no longer than five years.
- 3. The facility charge will be based on cost for cable and based on cost for Service Wire for extensions in excess of the standard allowances. All distribution facilities so constructed shall be the property of the Company.

CONSTRUCTION, INSTALLATION AND MAINTENANCE CHARGES

EXTENSION OF LINE FACILITIES

C. REFUNDS OF EXTENSION LINE FACILITY CHARGE

- An annual refund, initially payable on the first anniversary date of the agreement and annually thereafter until the agreement expires, will be as follows:
 - a. The amount of refund will equal three times the annual rural residential basic local exchange service rate per residence where telephone service is established in residential areas and an amount equal to three times the annual business basic local exchange rate for each exchange or trunking service added in that year.
 - b. The total refund shall not exceed the facility charge. The term of the agreement will not exceed five years.
- 2. On each anniversary date of the agreement the Telephone Company will determine if additional customers have been added to the facilities for which a charge was made.
- 3. Upon expiration of the agreement, the Telephone Company will have no obligation to refund any portion of the facility charge not previously refunded.

CONSTRUCTION, INSTALLATION AND MAINTENANCE CHARGES

EXTENSION OF LINE FACILITIES

D. CONSTRUCTION CHARGES, SPECIAL

- Special, based on cost in the form of installation charges, monthly charges, or both, are applied in addition to the usual service connection charges and monthly rates when, because of unusual investment or expense, the revenue does not reasonably compensate the Company when facilities are provided beyond the standard allowance, when conditions require the provision of special equipment or unusual plant construction, installation or maintenance, or when the customer's location requires annual payment for licenses or agreement for the use of Public or Private land.
- 2. Except as specified, title to all construction provided wholly or partly at a customer's expense is vested in the Company.
- 3. The cost to the Company for attachments to structures of other companies, made in lieu of providing construction for which the customer would be charged under the provisions hereof, is borne by the customer. The customer is required to pay construction charges made by another company providing facilities connecting with the facilities of the Company.

CONSTRUCTION REGULATIONS CONSTRUCTION, INSTALLATION AND MAINTENANCE CHARGES

E. SERVICE DROPS

1. Facilities Provided of Type Determined by Telephone Company

Service Drops are provided either by aerial facilities - on poles of the Telephone Company or of other companies - or by underground facilities (buried), and, except as covered in 2 below, the type of facilities used is determined by the Telephone Company from the conditions involved. For facilities of the type so determined, the following treatment applies:

- a. A Service Drop measuring not more than 250 feet is provided without construction charge. For the measured distance in excess of the 250 foot allowance, a facility charge applies as described elsewhere in the Company's tariffs.
- b. The measurement is the airline distance from the center of the highway paralleling the general distribution plant (located on or off the highway) to the terminal or Drop at the customer's building, or the airline distance from the distribution plant to that terminal, whichever is shorter.
- Facilities Provided of Different Type than 1 above.

When from the conditions involved the Telephone Company determines that an aerial Service Drop should be provided and in lieu thereof the applicant desires underground or buried facilities, or when aerial facilities are used to provide service or channels to a customer and subsequently the customer requests that such facilities be placed underground, the following applies:

a. Where cable is laid in conduit, the underground conduit shall be constructed and maintained by or at the expense of the customer and in addition the customer shall pay the cost of the underground cable - including the cost of installing it - less the estimated cost to the Telephone Company of installing such aerial facilities (not in excess of the 250 foot allowance specified in C.1.a.) as would be (or is) required to furnish the same service. The underground conduit shall be constructed in accordance with plans and specifications furnished by the Telephone Company; ownership of the conduit is retained by the customer.

The duct or ducts required in the underground conduit by the Telephone Company to furnish service shall be reserved for its exclusive use.

- b. Cable installed in conduit will be maintained and replaced at the expense of the Telephone Company where the conduit has been inspected in place by the Telephone Company and approved, but repairs or replacements of cable in conduit or trench made necessary by damages caused by the customer or the customer's representatives will be made only at the customer's expense.
- c. Where facilities are changed from aerial to underground or buried, in addition to the above, the customer is charged the cost of dismantling and removing the aerial facilities in addition to 2.a. preceding.

3. Computation of Facility Charge

- a. The facility charge will be based on cost for Service Wire for extensions in excess of the standard allowances.
- b. All service drop facilities so constructed shall be the property of the Telephone Company.